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Your tasks:

* **Everyone**: to complete **Assignment S4 asap**, to include the **Scheme of Work, Course Plan and Student Course Evaluation Form**, plus the **Detailed Lesson Plan** based on one of the weeks of the course plan. If you want me to check you are proceding in the right way you are very welcome to send me your work before it is completed.

**If you have not done so already please also contact me to arrange to do your** **Assessed Class Teaching Practice** (ACT).**Your ACT will need to be done by mid June** **at the very latest** so please think ahead and remember to do this you will need to have already had your Scheme of Work, Course Plan and Course Evaluation Form passed, and you will also have to complete your detailed lesson plan for the ACT class and had this passed.

* **Everyone** to check on your teaching hours where you will need 15 hours of teaching in total and written this up on the **teaching hours log** to hand in. This can include your ACT as well and must relate to adult group classes taught. A copy of the record is on our website under ‘Supporting Documents’.
* **Everyone** to make sure that their **Record of Events Attended and Record of Classes** **Attended** is being completed so you can hand them in June, copies of these forms are on the website under ‘Supporting Documents’.
* Finally, a reminder that the final **Certificate course fees of £531.25** were due at the start of April.
* I look forward to seeing you again on **8th May.** Also do not forget that the remaining dates of our meetings will be **12th June and 3rd July,** and please note that the June date was changed to the 12th June earlier this year due to an open gardens event at the hall.

Our website is at [www.yoga-ayurveda.co.uk](http://www.yoga-ayurveda.co.uk) and your password is Shiva.

Remember you are free to contact me at home if you have any questions at all, although emailing me is always best whenever possible.

Yr Ogof

Mynydd Mechell

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