

# BWY SAFEGUARDING CHECKLIST

## Summary of Safeguarding Procedures for all teachers with an Under 18 Year Old in their Class

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**Please note that this document is an overview and should be read in conjunction with the BWY Safeguarding Policy and Fact Sheets available on the BWY website**

PROCEDURE	TYPE OF CLASS YOU ARE TEACHING	
	DEDICATED YOUNG PERSON'S CLASS	ADULT CLASS with under 18 year old/s present
Be familiar with BWY Safeguarding and Equality & Diversity Policies *	Yes	Yes
Hold a specialist qualification in teaching yoga to children	Yes	Not necessary
Hold current Safeguarding training certificate*	Yes	Yes
Hold a current DBS Enhanced Disclosure (*see <i>Guide for Teachers, DBS applications</i> )	Yes	Yes (if young people are unaccompanied)
Complete additional BWY vetting paperwork in accordance with the Safeguarding Policy	Yes	Not necessary
Use Under-16 Conditions and Agreement Form *	No	Yes
Be aware of and, if appropriate, use Hands On Adjustment Consent Form *	Yes	Yes
Be aware of and, if appropriate, use Photographs Consent Form *	Yes	Yes
Be aware of teacher/supervision ratio *	Yes	Not applicable
Be aware of adult/under-18 student ratio	No	Yes <i>See factsheet Adult Classes</i>
Have BWY Essential Contact Details for Teachers completed and available to hand *	Yes	Yes

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FOR TEACHERS OFFERING DEDICATED CLASSES SPECIFICALLY FOR UNDER-18S		
PROCEDURE	TEACHING VENUE	
	School see also Fact Sheet: General Guidance - Schools	Private classes eg church hall etc
Whose Safeguarding Policy to follow?	Follow the organisation's policy. Ask for a copy of the policy	Follow BWY policy
Refer to 'General Guidance' Fact Sheets on Website	Schools	Private
Provide Statement of Care for young people and parents *	Not applicable	Advised
Provide Child Welfare Contact details for young people and parents *	Not applicable	Advised

\* Refer to Fact Sheets on BWY national website

For further advice and information on any aspect of safeguarding contact :-

Safeguarding and Diversity Manager, 07738 946320, [safeguarding@bwy.org.uk](mailto:safeguarding@bwy.org.uk)